

NORTHCLIFFE ADDITION CIVIC IMPROVEMENT ASSOCIATION

2204 Timberloch Place, Suite 245
The Woodlands, Texas 77380
Tel. No. (281) 296-9775 / Fax No. (281) 296-9788
conmgsvc@swbell.net

PAYMENT PLAN POLICY

- I. The name of the Subdivision is Northcliffe Manor.
- II. The name of the Association is Northcliffe Addition Civic Improvement Association (also known as "Northcliffe Manor A.C.I.A.").
- III. The recording data (i.e., Map or Plat reference) for each Section of the Subdivision, and the recording data for the Declaration (i.e., Deed Restrictions) for each Section of the Subdivision is as follows:

Deed Restrictions - Harris County Deed Records

- Section One (1) - County Clerk's File No. G123871;
- Section Two (2) - County Clerk's File No. G898633;
- Section Three (3) - County Clerk's File No. G898632;
- Section Four (4) - County Clerk's File No. H291462;
- Section Five (5) - County Clerk's File No. H407149; and
- Section Six (6) - County Clerk's File No. H619522.

Maps or Plats - Harris County Map Records

- Section One (1) - Volume 288, Page 119;
- Section Two (2) - Volume 292, Page 1 and Volume 300, Page 23;
- Section Three (3) - Volume 280, Page 15; Volume 292, Page 11; and Volume 300, Page 33;
- Section Four (4) - Volume 304, Page 12;
- Section Five (5) - Volume 307, Page 114; and
- Section Six (6) - Volume 309, Page 136.

- IV. This Payment Plan Policy was approved by at least a majority vote of the Board of Directors of Northcliffe Manor A.C.I.A. (the "Board"), at a duly called Meeting of the Board held on the 17th day of November, 2011, at which Meeting a quorum was present.

3
Notice
K

(G)
100

600

Stan Stewart
COUNTY CLERK
HARRIS COUNTY, TEXAS

2011 DEC 30 PM 3:50

FILED

1. Owners are entitled to one (1) approved payment plan to pay their annual assessment.
2. All payment plans require a down payment and monthly payments.
3. Upon request, all Owners are automatically approved for a payment plan consisting of the down payment listed below, with the balance paid off in monthly installments as followed:

0 - \$500.00	Ninety (90) days (3 months)	10% Down
\$501.00 – 1000.00	One hundred twenty ^{eighty} (120) days (6 months)	15% Down
\$1,001.00 – 1,500.00	Twelve (12) Months	20% Down
In Excess of \$1,500.00	Eighteen (18) Months	25% Down

1. If an owner defaults on the payment plan, the payment plan is automatically terminated and the Association is not obligated to make another payment plan with the owner for the next two years.
2. Alternative payment plan proposals must be submitted to and approved by the Association. The Association is not obligated to approve alternative payment plan proposals. No payment plan may be shorter than three (3) months or longer than eighteen (18) months.
3. The Association cannot charge late fees during the course of a payment plan, but can charge interest at the rate it is entitled to under its Governing Documents and can charge reasonable costs of administering the payment plan.

CERTIFICATION

"I, the undersigned, being the President of Northcliffe Manor A.C.I.A., Inc., hereby certify that the foregoing Payment Plan Resolution was adopted by at least a majority of the Association's Board of Directors, and such Payment Plan Resolution has never been modified or repealed, and is now in full force and effect."

Handwritten initials

Northcliffe Manor A.C.I.A.

By: *Chiffell*,
President

Printed name: CHARLOTTE MILBURN

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.
THE STATE OF TEXAS
COUNTY OF HARRIS
I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me, and was duly RECORDED, in the Official Public Records of Real Property of Harris County, Texas

DEC 30 2011



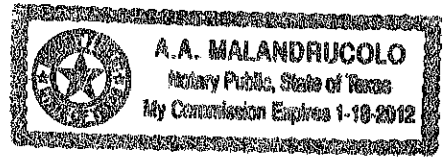
Stan Stewart
COUNTY CLERK
HARRIS COUNTY, TEXAS

ACKNOWLEDGMENT

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

BEFORE ME, A NOTARY PUBLIC, on this day personally appeared Charlotte Milburn, President of Northcliffe Manor A.C.I.A., a Texas Non-Profit Corporation, known to me to be the person whose name is subscribed to the foregoing instrument and, being by me first duly sworn and declared that he executed same in the capacity and for the consideration therein expressed, and as the act and deed of such Corporation.

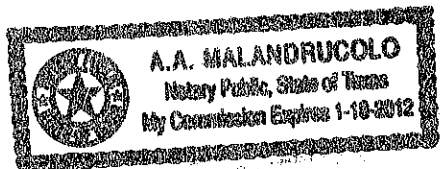
GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the 17th day of November, 2011.



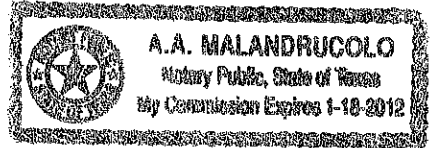
A.A. Malandrucolo
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

Northcliffe Manor A.C.I.A. / Payment Plan Policy

Return to: Michael T. Gainer ✓✓
Attorney at Law
9801 Westheimer, Ste 302
Houston, TX 77042



RECORDER'S MEMORANDUM:
At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded



HP 000-44-1520