## NORTHCLIFFE MANOR A.C.I.A. COMMUNITY CENTER RENTAL AGREEMENT

lhere	by make application for rental of the
Resident name	
Northcliffe Manor Community Center on	· · · · · · · · · · · · · · · · · · ·
Date	
The expected number of people is I acknowledge that I have read and understand the community center rules, regulations attached and agree to the terms, conditions, and charges set forth therein.	
I further agree to release Norhtcliffe Manor agreement and guarantee payment for all da	A.C.I.A. and/or its agents from all damages and injuries as a result of this mages in excess of the damage deposit below:
Charges: 125.00 for the day	
Make money order payab	e to Northcliffe Manor
Damage Deposit	\$250.00
To secure your reservation your deposit	and rental must be in our office by:
MAIL DEPOSIT AND RENTAL TO	: 128 VISION PARK BLVD #110, SHENANDOAH, TX 77384
<u>Leave the deposit mo</u>	ney order blank, to be returned upon inspection
Signed and agreed on	
Date	
Resident signature	
Name	Address
Phone nu	mher

No Cash or checks, money orders only

Fees and deposit must be received, ten days before rental date or you risk losing the booking.

FOR THE KEY CALL CHARLOTTE MILBURN 713-292-3013

## NORTHCLIFFE MANOR CLUB RULES

**CLUB ADDRESS: 12026 WEST MARSHAM CIRCLE, HOUSTON, TX 77066** 

**CLUB NUMBER**: 281-583-0439

CALL CHARLOTTE MILBURN FOR KEY-713-292-3013

- 1. RENTER MUST BE A HOMEOWNER OR RESIDENT.
- 2. MAINTENANCE FEES MUST BE CURRENT.
- 3. **DEPOSIT OF \$250.00** WILL BE REFUNDED WITHIN SEVEN (7) DAYS UPON SATISFACTORY INSPECTION OF CLUB HOUSE.
- 4. **RENTAL FEE IS \$125.00** FOR THE DAY, MUST HAVE TEN (10) DAYS IN ADVANCE TO SECURE RENTAL DATE.
- 5. 1:00 AM CURFEW WILL BE IMPOSED ON FRIDAY AND SATURDAY NIGHTS ALL OTHER 11:30 PM.
- 6. FLOORS MUST BE SWEPT AND MOPPED.
- 7. TABLES MUST BE WIPED DOWN.
- 8. REFRIGERATOR MUST BE EMPTIED AND CLEANED.
- 9. STOVE AND OVEN MUST BE CLEANED.
- 10. SINKS, COUNTER TOPS, FLOORS, MICROWAVE, TOILETS, MIRRORS, ETC. MUST BE CLEANED.
- 11. TRASH MUST BE REMOVE FROM THE PREMISES AND CLEAN BAG LEFT IN TRASH CANS.
- 12. ADULT MUST BE PRESENT IN KITCHEN WHEN STOVE IS IN USE.
- 13. ADULT MUST BE PRESENT AT ALL TIMES FOR PARTY OF A MINOR (UNDER 21) CHILD.
- 14. RENTER IS RESPONSIBLE FOR THEIR GUEST FOR ANY DAMAGES.
- 15. RENTER MUST SUPPLY OWN PAPER TOWLES, TOILET PAPER AND CLEANING SUPPLIES.
- 16. RENTER MUST LET US KNOW IF THERE WILL BE MORE THEN FIFTY (50) GUEST OR ALCOHOL WILL BE SERVED. SECURITY WILL NEED TO BE HIRED FOR A FEE OF \$125.00 (SUBJECT TO CHANGE) BY THE ASSOCIATION. SHOULD YOU FELL TO LET US KNOW YOU WILL FORFIT YOUR DEPOSIT.
- 17. NOTHING TO BE ATTACHED TO WALLS, INCLUDES TACKS, PUSH PINS, NAILS OR TAPE.
- 18. DO NOT LEAVE THE CLUBHOUSE TABLES OR CHAIRS OUTSIDE OR A \$100.00 FEE WILL APPLY.
  - FULL KITCHEN (STOVE, REFRIGERATOR, MICROWAVE)
  - TWO SEPERATE BATH ROOMS
  - 4 SIX FOOTLONG TABLES
  - 10 FIVE FOOT ROUND TABLES
  - 100 CHAIRS