

**PROPERTY OWNERS' ASSOCIATION**  
**MANAGEMENT CERTIFICATE**  
**for**  
**NORTHCLIFFE ADDITION CIVIC**  
**IMPROVEMENT ASSOCIATION**

(In Compliance with *Section 209.004 of Title 11 of the Texas Property Code*)

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

NORTHCLIFFE ADDITION CIVIC IMPROVEMENT ASSOCIATION (the "Association") is a Texas Non-Profit Corporation and a property owners' association. The Association's information required by *Section 209.004 of Title 11 of the Texas Property Code*, and certain other information the Association considers appropriate, is set forth herein. The undersigned, being the Association's Managing Agent, submits this Management Certificate on behalf of the Association. This amended/updated instrument supersedes any prior Management Certificates filed by the Association. The Association certifies as to the following:

1. The name of the Subdivision(s) is/are NORTHCLIFFE MANOR, Sections One (1) through Six (6), inclusive.
2. The name of the Association is NORTHCLIFFE ADDITION CIVIC IMPROVEMENT ASSOCIATION.
3. The recording data (i.e., Map or Plat reference) for each Section of the Subdivision is as follows:

**Map(s) or Plat(s) Records of Harris County, Texas:**

Northcliffe Manor, Section One (1) - Volume 288, Page 119;  
 Northcliffe Manor, Section Two (2) - Volume 292, Page 1 and Volume 300, Page 23;  
 Northcliffe Manor, Section Three (3) - Volume 280, Page 15; Volume 292, Page 11; and  
 Volume 300, Page 33;  
 Northcliffe Manor, Section Four (4) - Volume 304, Page 12;  
 Northcliffe Manor, Section Five (5) - Volume 307, Page 114; and  
 Northcliffe Manor, Section Six (6) - Volume 309, Page 136.

4. The recording data for the Declaration of Restrictive Covenants (which may be referred to herein as the Declaration," the "Restrictions," the "Deed Restrictions" or the "Restrictions and Covenants") for each Section of the Subdivision, including Amendments, Modifications and/or Supplements as applicable, is as follows:

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**Deed Restrictions (Deed Records of Harris County, Texas):**

Northcliffe Manor, Section One (1) - County Clerk's File No. G123871;  
Northcliffe Manor, Section Two (2) - Amended - County Clerk's File No. G898633;  
Northcliffe Manor, Section Three (3) - County Clerk's File No. G898632;  
Northcliffe Manor, Section Four (4) - County Clerk's File No. H291462;  
Northcliffe Manor, Section Five (5) - County Clerk's File No. H407149; and  
Northcliffe Manor, Section Six (6) - County Clerk's File No. H619522.

5. The name and mailing address of the Association is: NORTHCLIFFE ADDITION CIVIC IMPROVEMENT ASSOCIATION, C/O Consolidated Management Services, 128 Vision Park Boulevard, Suite 110, Shenandoah, Texas 77384 (Attention: Ms. Allison Malandrucolo, Manager).
6. The name, mailing address, telephone number, and e-mail address of the person managing the Association or the Association's designated representative is: Consolidated Management Services, 128 Vision Park Boulevard, Suite 110, Shenandoah, Texas 77384 (Attention: Ms. Allison Malandrucolo, Association Manager), Telephone No. 281.296.9775 or 936.271.0065, Telefax No. 281.296.9788, e-mail addresses [conmgsvc@swbell.net](mailto:conmgsvc@swbell.net) and [cms.allison@gmail.com](mailto:cms.allison@gmail.com).
7. The website for Consolidated Management Services is [www.cmsgroup.org](http://www.cmsgroup.org), and true and correct copies of the Association's dedicatory instruments are accessible to Association Members on this website. The Association's website is [www.northcliffemanor.org](http://www.northcliffemanor.org), and true and correct copies of the Association's dedicatory instruments are also accessible to Association Members on this website.
8. The Amount and Description of Fees Charged by the Association relating to a Property Transfer in the Subdivision: A complete list of the fees and charges the Association may assess to be collected prior to or at the closing of a sale or refinance of a property in the Subdivision(s) is as follows: **a)** regarding a sale, an administrative Transfer Fee in the amount of \$200.00 is charged, payable to Consolidated Management Services; **b)** regarding a refinance, an administrative refinance fee in the amount of \$100.00 is charged, payable to Consolidated Management Services; **c)** if a Resale Certificate is requested, the fee for a Resale Certificate is \$250.00, payable to Consolidated Management Services, and the fee for an updated Resale Certificate is \$75.00, payable to Consolidated Management Services; and **d)** if any of the foregoing matters are requested on an expedited basis, a fee for expediting is charged in the amount of \$100.00, payable to Consolidated Management Services. The Association may require payment before beginning the process of providing a Resale Certificate but may not process such payment until the Certificate is available for delivery. A written request which does not specify the name and location to which the information is to be sent is not effective.
9. Other information the Association considers appropriate is as follows: (i) Meetings of the Association's Board of Directors, as well as meetings of the Association's membership, are generally held at the Association's Clubhouse located at 12026 West Marsham Circle, Houston, Texas 77066; and (ii) a true and correct copy of this recorded and file-stamped amended/updated Management Certificate will also be electronically filed with the Texas Real Estate Commission ("TREC") so that the TREC may make the data accessible to the general public through its Internet website.

SIGNED on this the 11 day of August, 2021.

**NORTHCLIFFE ADDITION CIVIC  
IMPROVEMENT ASSOCIATION**  
(a Texas Non-Profit Corporation)

By: H & W Consolidated Services, Inc., a Texas  
Corporation d/b/a Consolidated Management  
Services

By: Allison Mal  
ALLISON MALANDRUCOLO, Authorized  
Representative of Consolidated Management Services,  
and Association Manager for Northcliffe Addition Civic  
Improvement Association

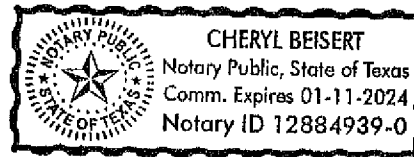
**ACKNOWLEDGMENT**

THE STATE OF TEXAS     §  
   §  
COUNTY OF HARRIS     §

BEFORE ME, the undersigned notary public, on this the 11<sup>th</sup> day of August, 2021, personally appeared ALLISON MALANDRUCOLO, an authorized representative of H & W Consolidated Services, Inc., a Texas Corporation d/b/a Consolidated Management Services, Managing Agent for NORTHCLIFFE ADDITION CIVIC IMPROVEMENT ASSOCIATION (the "Association," a Texas Non-Profit Corporation and a Texas property owners' association), and the Manager for the Association, a person known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and in the capacity therein expressed, on behalf of said Association.

Cheryl Beisert  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

After recording, return to:  
Consolidated Management Services  
128 Vision Park Boulevard, Suite 110  
Shenandoah, Texas 77384



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# Pages 4  
10/18/2021 04:33 PM  
e-Filed & e-Recorded in the  
Official Public Records of  
HARRIS COUNTY  
TENESHIA HUDSPETH  
COUNTY CLERK  
Fees \$26.00

RECORDERS MEMORANDUM

This instrument was received and recorded electronically and any blackouts, additions or changes were present at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or use of the described real property because of color or race is invalid and unenforceable under federal law.

THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED in the Official Public Records of Real Property of Harris County, Texas.



*Teneshia Hudspeth*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

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