

## INWOOD PINES HOMES ASSOCIATION HOME IMPROVEMENT REQUEST

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of homeowner's planning improvements or changes to their deeded property (properties), besides landscaping, to submit a **Home Improvement Request**. This request is reviewed by the Architectural Control Committee (ACC) to ensure compliance with deed restrictions, local statutes and to protect neighboring homeowners. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property.

**PLEASE COMPLETE THE ENTIRE FORM**

DATE: \_\_\_\_\_

**HOMEOWNER NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**HOME Phone #:** (\_\_\_\_) \_\_\_\_\_ **WORK Phone #:** (\_\_\_\_) \_\_\_\_\_

**Cell Phone #:** (\_\_\_\_) \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**NOTE: The Homeowners Association will not be held responsible for ensuring compliance with restrictions regarding utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies.**

1. Describe in detail the change or improvement requested (Attach a copy of the lot and/or diagram with any elevation changes, height, width, location, etc.)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Who will perform the actual work? (Include name, address and phone number).

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. The change or improvement will be located where?

Front of House     Side of House     Roof     Basketball Goals  
 Back of House     Patio     Carport     Other

4. Item                      TYPE/COLORS                                      TYPE/COLORS

<input type="checkbox"/> Paint* _____ <input type="checkbox"/> Stain* _____ <input type="checkbox"/> Roof* _____ <input type="checkbox"/> Lumber _____	<input type="checkbox"/> Screen _____ <input type="checkbox"/> Cement _____ <input type="checkbox"/> Fence _____ <input type="checkbox"/> Other _____
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**\*Attach a color sample or a chip of the actual paint or stain or sample of roofing shingle. This application cannot be approved without them.**

##Paint and/or stain colors that are generally found to be acceptable and for the most part are usually considered as "pre-approved" include earth tones, neutral tones, grays and those that are "harmonious" with these colors. Colors/shades that would NOT be considered acceptable include colors such as pinks, purples, etc. If in doubt get approval BEFORE painting, which is highly recommended. Choosing to paint without prior approval could result in homeowners having to repaint at their own expense, if color is determined to NOT be acceptable and harmonious with the neighborhood. This is also true of roofing shingles/tiles or other exterior materials. Standard roofing colors include shades of grays, black and browns. However, please be aware that selecting an inappropriate roofing color could result in homeowners having to redo the roof at their own expense.

**INDEMNITY AND HOLD HARMLESS AGREEMENT**

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies, from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the above referenced ACC request, including where such injuries, death or damages are caused by the association's sole negligence or the joint or concurrent negligence of the association and any other person or entity.

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I understand that the Architectural Control Committee (ACC) has up to thirty (30) days but will act upon this request as quickly as possible and will contact me regarding their decision(s). I agree not to begin property changes or improvements until the ACC informs me of their approval.

_____	_____	_____
Signature of Homeowner	Start Date	Completion Date

Submit to: Inwood Pines Homeowners Association  
 c/o Architectural Control Committee (ACC)  
 6602 Antoine Dr., Suite 317  
 Houston, TX 77091  
 OR scan and email application to: [InwoodPinesBoard@hotmail.com](mailto:InwoodPinesBoard@hotmail.com)

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**ARCHITECTURAL CONTROL COMMITTEE USE ONLY**

Name: _____	Date: _____	Approved / Disapproved
Name: _____	Date: _____	Approved / Disapproved
Name: _____	Date: _____	Approved / Disapproved

COMMENTS: \_\_\_\_\_  
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